





## Entering English IA in Cal State Apply

For FUSD students who are enrolled in the **Dual Enrollment Comm 8 (Fall 2021)/English IA (Spring 2022)**, please use the following set of instructions to assist them in properly entering the course in their CSU Application.

1. California Colleges might import the “College Credit-English” course as In Progress for Fall and Planned for Spring semester. If it does, click on the trash can and delete the entire course. (See below)

12th Grade		(Semester) BULLARD HIGH SCHOOL		2021-2022	 
* Course Title	* Course Type	* Fall	* Spring	Actions	
College Credit- Comm	None	In Progress	Planned		

2. Go to Colleges Attended Menu and add Fresno City College. Use the picture below to answer the questions. Click Save.

Academic Information

Colleges Attended

High School Coursework

College Coursework

Standardized Tests

A-G Matching

\* What college or university did you attend?

\* Did you obtain or are you planning to obtain a degree from this college or university?  
 Yes  No

\* What type of term system does this college or university use?  
 Quarter  Semester  Trimester

\* What was your tuition status (resident or non-resident) at this college or university during the last term you attended?  
 In-State Tuition  Out-of-State Tuition  Not applicable

**When did you attend this college or university?**  
 Select the first and last semesters that your transcript covers, even if there were breaks between semesters.

\* First Semester:

\* Last Semester:

Check if you are still attending this college or university

3. In the “Transcript Entry” menu, have the students enter the following information for the Fall Semester.

*TERM	*YEAR	*ACADEMIC STATUS	*COMPLETION STATUS
<input type="text" value="Fall"/>	<input type="text" value="2021"/>	<input type="text" value="Freshman"/>	<input type="text" value="In Progress/Planned"/>

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4. Click Add a Course. Enter the following information for the Comm 1 Course:
  - a. Course Code: COMM8
  - b. Course Title: Group Communication
  - c. Subject: Communication
  - d. Credits: 3.00
  - e. Check the transferable box

*TERM	*YEAR	*ACADEMIC STATUS	*COMPLETION STATUS
Spring	2022	Freshman	In Progress/Planned

5. In the “Transcript Entry” menu, have the students enter the following information for the Spring Semester

Fall 2021 Freshman is in progress						
* COURSE CODE	* COURSE TITLE	* SUBJECT	* CREDITS	GRADE	CAS GRADE	TRANSFERABLE
COMM8	Group Communication	Communications	3.00			<input checked="" type="checkbox"/>

6. Click Add a Course. Enter the following information for the English IA Course:
  - a. Course Code: ENGL1A
  - b. Course Title: Reading and Composition
  - c. Subject: English
  - d. Credits: 4.00
  - e. Check the transferable box

Spring 2022 Freshman is in progress						
* COURSE CODE	* COURSE TITLE	* SUBJECT	* CREDITS	GRADE	CAS GRADE	TRANSFERABLE
ENGL1A	Reading and Compositi	English	4.00			<input checked="" type="checkbox"/>

7. Go to A-G Matching and type in “B” for Reading and Composition and “G” for Group Communication

2021- 2022 FRESNO CITY COLLEGE			
Course Title	Grades	Years	A-G
Group Communication (Fall Term)		1	<input type="text"/>
Reading and Composition (Spring Term)		1	<input type="text"/>