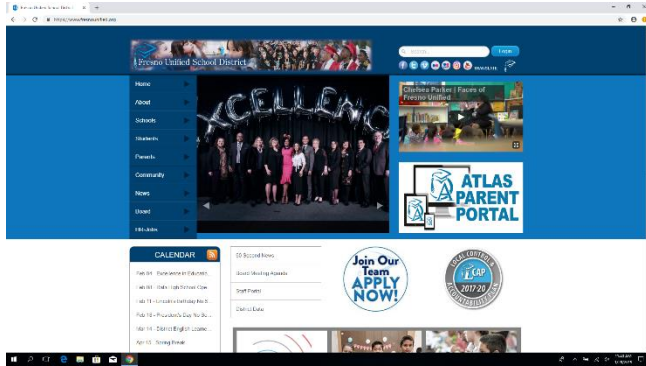
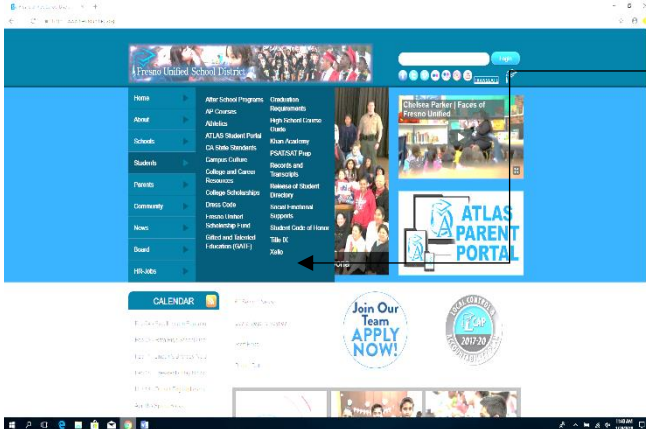


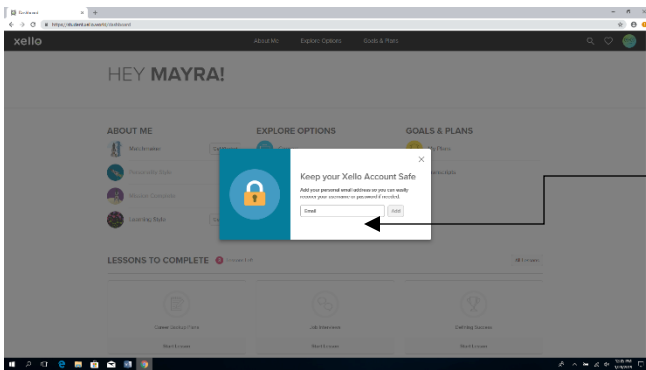
HOW STUDENTS REQUEST TRANSCRIPTS?



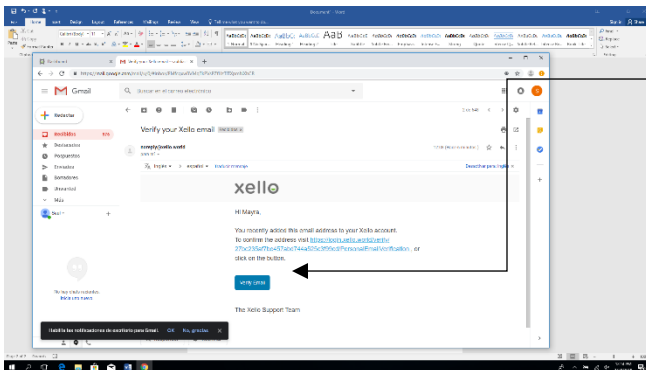
1. Log to FresnoUnified.org



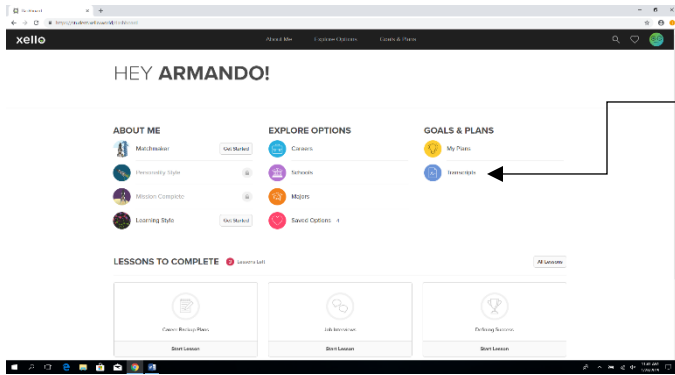
2. Click on Students and then Xello



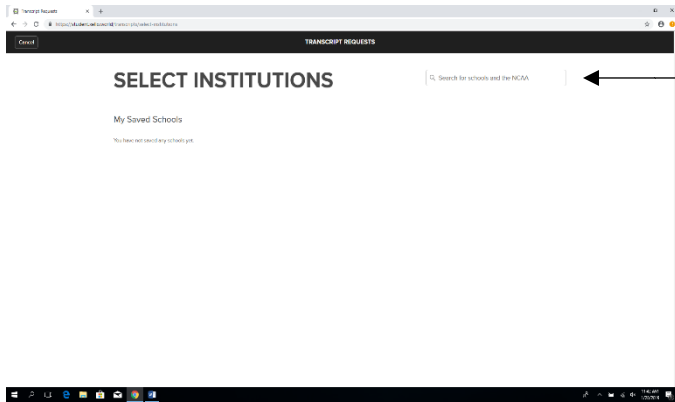
3. Xello will ask for your PERSONAL email. Once you put in your personal email and add it you will receive an email from Xello.



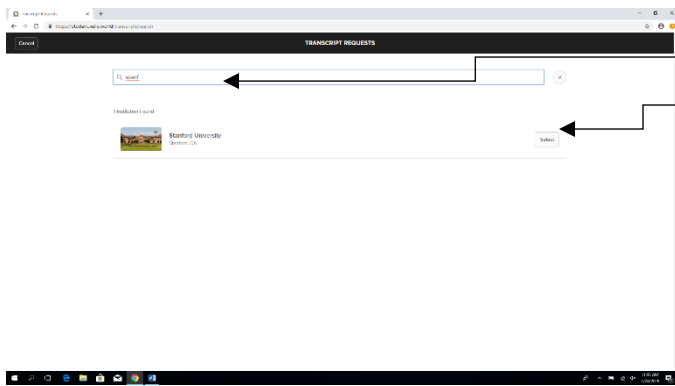
4. Go to your personal email and verify the account. Click on the link to verify and you will be on the Xello website.



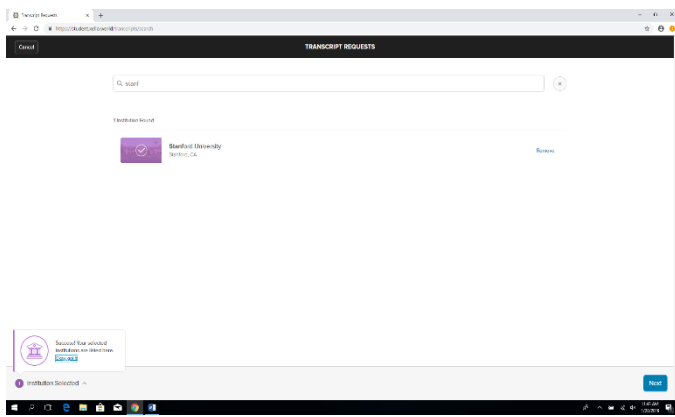
5. Under Goals & Plans, click on Transcripts



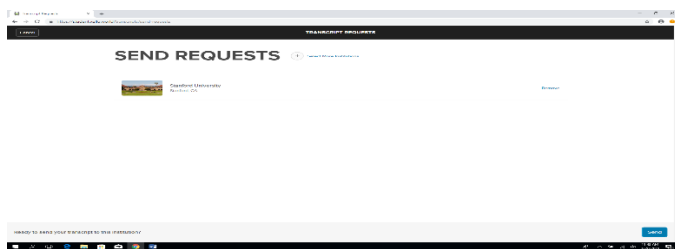
6. Search your colleges



7. Type in your college and select your college.



8. Click Next



9. Send Requests. The registrar will receive your request and send your transcript to your colleges.